

31 August 1979

NOTE FOR: [REDACTED]

FROM: [REDACTED]

EO/RECD/OL

SUBJECT: Questions Relative to the Assessment of Charges
for Employee Parking

As you requested, the following are the questions I posed to Mr. Jay Cohen, Planning Staff, GSA Region 3, and his initial answers relative to the proposed Federal employee charge for parking:

1. How much square feet constitute a parking space? Is it 300 square feet and does that figure include a portion for access roads?

Cohen: There is no GSA set square footage figure for a parking space. The 300 figure generally used is a rule of thumb. For this particular exercise the square footage figure has nothing to do with the assessment for parking as the employee is paying for the privilege.

2. What, if any, is the GSA ratio of official vehicle to official parking spaces?

Cohen: There should be more vehicles to the number of parking spaces under the theory that the official vehicles are on the road during the working day. For overnight parking it is assumed that the vehicle can be parked anywhere as the parking facility would be emptied after the close of the business day.

3. Does GSA plan to take responsibility and accountability for the parking lots in the [REDACTED] Also, would GSA take responsibility for the NPIC lot?

Cohen: No. In regard to the general open parking lot, each agency will have to take responsibility in collecting charges for the spaces utilized by their employees. The NPIC parking lot is the responsibility of the Agency.

4. Is GSA taking responsibility for the [REDACTED] commercial parking lot?

Cohen: This has not been worked out as this is a GSA/commercial lease.

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5. Will the Agency be given a printout of parking charges prior to 1 October? Will the printout for June 1980 be the same printout GSA uses for budget estimates for SLUC or is the parking charge printout a separate submission?

Cohen: The printouts for charges at each facility is presently scheduled to be accomplished over the 1-3 September weekend. This printout will show the charges at each facility. The agencies should receive their copies the week of 3 September or 10 September. The parking charge printouts are a separate submission from the SLUC printouts.

6. Are the parking charges for FY 80 established from the SLUC parking charge?

Cohen: The parking charge to employees is not necessarily the same as the SLUC charge. The method for determining the employee charge is to be comparable to the method used to determine SLUC rates which means an appraisal of prevailing value of comparable commercial property.



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